



District Office

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DATE: April 1, 2018
TO: 2018 Indiana District-LCMS Convention Delegates

The 2018 Indiana District LCMS Convention will be held at the Grand Wayne Center located at 120 W. Jefferson Blvd., Fort Wayne, IN on Thursday-Friday, June 14-15, 2018. The Convention is open to everyone and this is your opportunity to register your attendance.

There are three categories of attendees:

1. **Voting Delegates:** The voting pastor and lay delegate of each congregation, who will be seated in the voting section, should have registered as voting delegates with the President's office of the Indiana District.
To be included in registration for meals or housing, everyone must complete and submit a Convention Attendance Registration Form.
2. **Advisory Delegates:** These are all ordained ministers (not voting) and all commissioned ministers, both active and inactive, which include emeritus, of the Indiana District who wish to attend. Attendance is not required.
3. **Non-Delegates:** Any lay congregational members and guests who wish to attend (includes non-rostered spouses or family members.)

Meals: Three meals are provided to all voting and advisory delegates **if you register by May 30, 2018**. Non-delegates may also register for meals but must pay for them. (See Attendance Registration Form for costs)

Housing: NOTE CHANGES - A block of rooms has been reserved at the Fort Wayne Hilton, adjacent to the Grand Wayne Convention Center. **(Room rate = \$124.00 + tax for reservations received by May 13, 2018)**

All Convention attendees are responsible for making their own hotel reservation by May 13, 2018 and paying for their lodging expenses at checkout.

Congregation voting and advisory delegates, whose travel distance (greater than 50 miles) necessitates overnight accommodations for convention attendance, are eligible to request reimbursement for \$75.00 per night, per qualifying delegate, for a maximum of two nights. Request reimbursement by submitting the attached Request for Reimbursement form with a copy of the paid hotel receipt.

To reserve a room at the Fort Wayne Hilton:

- District Website – www.in.lcms.org – click on the link for *Indiana District Convention* then on Hotel Reservation Link
- Phone: 1-800-HILTONS - say you are with “**Lutheran Church Missouri Synod – Indiana District**” (**Group Code LUT**)
- Phone Fort Wayne Hilton Directly: 260-420-1100, ask for Reservations and say you are with the Indiana District Lutheran Church Missouri Synod (**Group Code LUT**)

Convention Workbooks will be available at www.in.lcms.org to download or print. No extra printed workbooks will be available at the convention. If obtaining them electronically is a problem, contact Jan Koenig at the District Office.

Register on-line (www.in.lcms.org) or return the enclosed registration form by May 30, 2018.

1. It ensures a name badge for each attendee and speeds registration the day of the convention.
2. It ensures a meal will be provided if requested.

Walk-in registrations will be allowed during the convention, however no meals or housing will be provided. Do not assume that we know you will be attending or eating meals unless you register your attendance in advance.

If you have any questions, please call or email the District office. We look forward to seeing you at the Indiana District Convention June 14 & 15, 2018.

“The Mission of the Indiana District is to encourage and assist the Christian outreach and nurture of its congregations and other ministries.”